



—
**BUSINESS
AVIATION**
FEES AND
CHARGES RATES
—

IN EFFECT
FROM 01/04/20
TO 31/03/21

TABLE OF CONTENTS

CONTACTS	2
TERMS AND CONDITIONS	3
INVOICING	4
CHARGES	4
METHOD OF PAYMENT	4
LATE OR NON PAYMENT PROCEDURE	5
COLLECTION	5
APPLICABLE LAW AND DISPUTE RESOLUTION	7
VAT	7
AERONAUTICAL CHARGES	8
GENERAL PRINCIPLES	9
DEFINITIONS	9
LANDING CHARGES	10
PARKING CHARGES	12
PASSENGER CHARGES	13
PRM CHARGES	13
FUEL CHARGES	13
HANDLING CHARGES	14
GENERAL PRINCIPLES	15
DEFINITIONS	15
SURCHARGES	15
HANDLING CHARGES	16
SERVICES INCLUDED IN THE HANDLING CHARGE	16
SERVICES NOT INCLUDED IN THE HANDLING CHARGE	17

Updated 01/03/2020

CONTACTS

Opening hours (local time)

Monday to Friday: 05.30 to 21.30

Saturday and Sunday: 06.15 to 21.30

Business services

**Business Terminal
Manager** +33 6 32 54 46 87 p.fournier@aeroport-clermont.fr
Pascale FOURNIER

**Business & private
aviation** +33 4 73 62 73 62 fbo@aeroport-clermont.fr

**Accounts
department** +33 4 73 62 71 05 fbo.accounts@aeroport-clermont.fr
+33 4 73 62 71 04

Marketing and communication services

Marketing Manager +33 4 73 62 71 07 c.hugonduprat@aeroport-clermont.fr
Cindy HUGON-DUPRAT

+33 4 73 62 70 66
**Communication
Manager** g.nica@aeroport-clermont.fr
Georgiana NICA

TERMS AND CONDITIONS

These terms and conditions apply to the services delivered by Société d'Exploitation de l'Aéroport de Clermont-Ferrand Auvergne (SEACFA), in accordance with the provisions of article L6325-1 of the Code of Transport.

INVOICING

Invoices are issued using the information provided by the client (identity, invoicing address, intra-community VAT n°, registration, etc.). It is therefore up to the user to inform the airport of any changes.

Invoices are drawn up in euros.

CHARGES

All charges set out in this document are given in euros and exclude taxes. Charges are subject to change and are published.

METHOD OF PAYMENT

Payment is considered to have been made upon receipt of payment. The client may pay invoices in euros (no early payment or security deposit guarantees can be accepted).

To facilitate payment processing, the client must quote the reference numbers shown on the relevant invoices (invoice n°, client n°).

SEACFA does not accept commercial bills (promissory notes, drafts and bills of exchange).

Invoices issued by SEACFA are payable upon receipt, date as postmark.

Pro forma invoices are payable upon receipt and prior to flight departure.

a) Full payment

An operator or aircraft owner who has not signed a private agreement with SEACFA must pay invoices in advance to SEACFA by bankcard or in cash prior to each take-off.

In the event that payment is not made in full, the invoice will be sent to the client at the end of a two-week period. An invoicing charge of 15 € exc. tax will be added to this invoice.

b) Payment within 30 days (customers with account)

Users and airlines with sufficient guaranties may be allowed by SEACFA, after written agreement, to pay their invoices within 30 days from invoice date. In case of late payment, the customer's account will be immediately suspended. Invoices will then be paid in advance.

c) By bank transfer

SOCIETE D'EXPLOITATION DE L'AEROPORT DE CLERMONT-FERRAND/AUVERGNE			
Agence BNP PARIBAS AUVERGNE ENTREPRISES			
Bank Code	Sort Code	Account No.	Check Digit
30004	02684	00010095054	33
IBAN (International Bank Account Number): FR76 3000 4026 8400 0100 9505 433			
BIC (Bank Identifier Code): BNPAFRPPXXX			

Any international bank transfer charges incurred are payable by the payer.

d) By cheque

To the order of:

SEACFA
1 rue Adrienne Bolland
Aéroport Clermont-Ferrand / Auvergne
63510 AULNAT
France

LATE OR NON PAYMENT PROCEDURE

Late payment, reissue of invoice

Any invoice that is not paid on time will result in the issue of an overdue notice. In the event of late payment, after SEACFA has given formal notification, any securities provided may be seized, and any deposits paid may be withheld.

COLLECTION

Reissue charges

Pursuant to law of modernisation N°2008-776 of 4 August 2008, late payment charges shall be invoiced when payment is not made within the time period shown on the invoice. Penalties are calculated on the full sums due from the expiry date and based on three times the statutory interest rate.

Disputes

In the event that a reissued invoice remains unpaid by the end of a 15-day period, the file shall be sent to the litigation department (which shall undertake all necessary legal procedures for the collection of sums owed). Any late payment is subject to a 40 € indemnity payment for recovery. Further, should the actual recovery costs exceed this fee then a supplementary indemnity will be sought.

The transfer of an unpaid aeronautic invoice to the SEACFA litigation department may lead to the application of the procedure allowed for in L6325-1 of the Transport Code.

Forfeiture of the term clause

From the time client receivables are sent to its litigation department, SEACFA shall apply for accelerated payment. The client shall be notified by means of a formal demand sent by signed-for registered post.

Grounding

Failure to pay an invoice may lead to application of the procedure allowed for in article L6133-2 of the Transport Code.

Claims

In the event of a claim, any invoice is payable in full excluding the share in dispute. Claims are admissible for one year from the date of issue of the invoice.

Claims must be made in writing to the accounts department, at the following address:

SEACFA
1 rue Adrienne Bolland
Aéroport Clermont-Ferrand / Auvergne
63510 AULNAT
France

or by email to: account@aeroport-clermont.fr

Claims must state:

- The invoice n° of the invoice in question
- The date and, where applicable, the flight n° in question
- The service in question

APPLICABLE LAW AND DISPUTE RESOLUTION

These regulations are subject to French law. Any dispute arising from the interpretation or application of these regulations shall be under the sole jurisdiction of the French courts.

In the event of a conflicting interpretation of any articles that are provided in the English language, the original French version shall be deemed the only official text.

VAT

All charges are shown excluding taxes. VAT on airport services is invoiced at the tax rate applicable on the day the service is provided.

The principle of VAT exemption is governed by:

1. Article 262, II-4 of the General Tax Code

« II. The following are also exempt from value added tax:

delivery operations, processing operations, repair operations, maintenance operations, freight and lease operations applying to aircraft used by airlines whose services operating to or from France or overseas territories and departments, excluding metropolitan France, represent at least 80% of the services they operate »

2. Points e), f) and g) of article 148 of European Directive 2006/112 CE of 28/11/2006

Member states exempt the following operations from VAT:

e) The supply of goods for the provision of aircraft used by airline companies primarily operating remunerated international routes

f) Deliveries, processing, repairs, maintenance, charter and leasing of aircraft mentioned in point e), as well as deliveries, rentals, repairs and maintenance of items that are part of or used during the operation of these aircraft

g) The provision of services other than those mentioned in point f) carried out for the direct needs of the aircrafts mentioned in point e) and their cargoes.

All other services not mentioned below are subject to prevailing taxes.

The various services affected by this exemption are set out in articles 73D and E of annexe III of the General Tax Code.

AERONAUTICAL CHARGES

Applicable on 1st April 2020

GENERAL PRINCIPLES

The regulated charges set out herewith are taken from the “Regulations relating to regulatory charges and information on government taxes” published on 1st April 2017 following the deliberations of the Fiscal Advisory Committee on 9 December 2016.

The below regulated charges are specific to the activity of business aviation.

The complete document is available on the airport website at www.clermont-aeroport.com

In the event that any of these provisions are declared invalid or ineffective in any way and for any reason whatsoever, these provisions, excluding the provision declared invalid or ineffective, shall not be called into question and shall continue to apply. No claim may be made against SEACFA as a result of the invalidation of any of these provisions, as described above.

SEACFA reserves the right to amend these regulations at any time in order to reflect any statutory or regulatory change.

The charges set out in this schedule may be amended by SEACFA in accordance with the provisions of the Civil Aviation Code.

DEFINITIONS

Departing Passenger – any passenger boarding a flight departing from Clermont-Ferrand Auvergne Airport.

European Traffic (EU) – any passenger boarding a flight whose final destination is an airport located within a member state of the European Union (including DOM-TOM)

Non-European Traffic (Non-EU) – any passenger boarding a flight governed by French air traffic law whose final destination is an airport located outside the European Union

Schengen Traffic - any passenger boarding a flight whose final destination is an airport located in a country within the Schengen area

MTOW – Maximum Take-off Weight of an aircraft. The MTOW must be given in tonnes and rounded up to the highest full number. The aircraft owner must provide the airfield operator with documents that certify the MTOW

Local Flight - Landing + take-off occurring at Clermont-Ferrand Auvergne Airport

LANDING CHARGES

The charge is payable for any aircraft that lands, and is calculated according to the maximum take-off weight (MTOW) shown on the aircraft's navigation certificate (or on the VERITAS register), rounded up to the higher tonnage value.

For aircraft that have a MTOW greater than 6 tonnes the below charges are differentiated according to noise. The Ministry of Transport classifies each aircraft according to one of five noise categories.

Since 1st April 2013, this charge includes a tagging service in accordance with a ruling by the Fiscal Advisory Committee of 4 December 2012.

WEIGHT CATEGORY (W in Tons)	FEE	
	Base € excl. VAT	Step excl. VAT
0<W≤3	30.68	-
3<W≤6	35.07	-
6<W≤12	35.16	1.74
12<W≤25	44.94	4.14
25<W≤38	92.27	7.20
38<W≤75	95.73	7.67
75<W≤999	480.09	9.86

Examples:

- 20-tons aircraft (group 5) – weight band 12<P≤25:
 $(44,94 + ((20-12)*4,14))*0,85 = 66,351$ € excl. VAT

a) Special conditions:

BENEFICIARY	DISCOUNT
Aircraft forced to return to the Airport as a result of technical issues or unfavourable weather conditions at arrival or departure (force majeure event)	100%
Aircraft involved in the transport of personnel carrying out functions listed by the Minister responsible for commercial aviation	100%
Aircraft involved in the transport of foreign diplomats on official business	100%
State Aircraft executing a technical mission under the orders of the Minister responsible for commercial aviation	100%
Aircraft carrying out research and rescue missions and, exceptionally and temporarily, aircraft taking part in firefighting operations	100%
Helicopters	50%
Aircraft executing local training flights and not engaged in any remunerated transport or work. For each landing from the second consecutive landing	75%
ENAC (French National School of Civil Aviation)	75%
Test flights for aircraft belonging to the State or an aeronautic construction company. Depending on the agreement with SEACFA and the authority or the company for which the flights are undertaken, with approval from the Minister responsible for commercial aviation or the Minister of Defence	Variable
Aerial displays. Determined by SEACFA	Variable

PARKING CHARGE

Invoicing basis

The charge is calculated per hour of parking according to the MTOW.
A one-hour exemption is automatically applied.

SCHEDULE	€ / excl. VAT / T / HOUR
NATIONAL / EUROPEAN / INTERNATIONAL	0.284

Any hour begun must be paid in full.

Special conditions

BENEFICIARY	DISCOUNT
Aircraft involved in the transport of personnel carrying out functions listed by the Minister responsible for commercial aviation	100%
State Aircraft executing a technical mission under the orders of the Minister responsible for commercial aviation	100%
Non-commercial aircraft with a tonnage that is less than 6 tonnes and based at the Clermont-Ferrand Auvergne Airport, therefore exempt of subscription payment.	100%

Parking policy

Any aircraft that has not undertaken a flight for over one month but is parked in the “public” parking area shall be subject to a parking charge that is three times that of the general charge.

In the above-mentioned cases and in the event of a failure to pay following formal notice being given by signed-for registered letter following a two-week period, the aircraft may be removed from the parking area and placed in an area where it can be parked without impacting airport operations.

PASSENGER CHARGES

Passenger charges are payable to SEACFA for any passenger leaving on a commercial flight and for any passenger leaving on a private flight where the MTOW is more than 6 tonnes.

SCHEDULE	€ / excl. VAT / PASSENGER
NATIONAL / EUROPEAN	15.11
INTERNATIONAL	20.14

Special conditions

BENEFICIARY	DISCOUNT
Crew members working on the flight	100%
Children under the age of 24 months	100%
Passengers in direct transit stopping at the airport briefly and leaving on the same aircraft under the same flight number as the flight arrival number.	100%
Passengers on an aircraft that has been forced to return to the airport for technical reasons or due to unfavourable weather conditions (force majeure event)	100%

PRM CHARGE

In accordance with (EC) regulation n° 1107/2006 of the European Parliament, the Airport managing authority has, since 26-07-08, introduced reduced assistance costs for disabled and reduced mobility individuals.

SCHEDULE	€ / excl. VAT / PASSENGER
NATIONAL / COMMUNITY / INTERNATIONAL	1.15

FUEL DELIVERY CHARGE

At the airport, aircraft fuels and oils are sold at the current oil price increased by a surcharge known as the "Variable Element".

This charge equates to **0.372 € / hectolitre**.

HANDLING CHARGES

Applicable on 1st April 2020

GENERAL PRINCIPLES

Aircraft handling is obligatory for all private and commercial aeroplanes with an MTOW more than 3 tonnes.

The terms and provisions of the IATA SGHA 2013 Main Agreement apply to services provided and govern the relationship between the airline and SEACFA.

OPERATION DEFINITIONS

Ferry/Ferry – no passengers on board

Ferry/Full– passengers on board either on arrival or on departure

Full/Full – passengers on board both on arrival and on departure

SURCHARGES

A 100 % surcharge shall be applied on Sundays and public holidays.

HANDLING CHARGES PER TOUCHDOWN:

MTOW CATEGORY	FULL/FULL € excl. VAT	FERRY/FULL € excl. VAT	FERRY/FERRY € excl. VAT
3<P≤6	160.00	119.00	80.00
6<P≤10	266.00	199.00	132.00
10<P≤18	383.00	287.00	191.00
18<P≤34	479.00	360.00	239.00
34<P≤45	628.00	471.00	314.00
Above 45 tons	851.00	638.00	425.00

SERVICES INCLUDED IN THE HANDLING CHARGE

Services	Full/Full or Ferry/Full	Ferry/Ferry
Marshalling	X	X
Placing and removing wheel chocks	X	X
Passenger boarding and /or disembarking	X	
Passenger registration (on request)	X	
Baggage handling	X	
Departure and arrival formalities (immigration, etc.)	X	
Liaison with air traffic control	X	X
Receiving crew/shuttle bus	X	X

SERVICES NOT INCLUDED IN THE HANDLING CHARGES

Any hour begun must be paid in full.

SERVICES	UNIT	€ / excl. VAT / UNIT
MATERIEL		
GROUND POWER UNIT (GPU) 28 V or 115 V	PER START UP	54.00
GROUND POWER UNIT (GPU) 28 V	PER HOUR	128.00
GROUND POWER UNIT (GPU) 115V	PER HOUR	240.00
AIR SUPPORT UNIT (ASU)	PER START UP	244.00
TOILET SERVICE	PER OPERATION	129.00
DRINKING WATER	PER OPERATION	107.00
TECHNICAL STEP	PER OPERATION	41.00
SERVICES		
ON BOARD CATERING	PER OPERATION	57.00
HOT WATER	PER BOILER	7.00
COFFEE	PER LITRE	18.00
ICE CUBES	PER BAG	7.00
BOTTLE OF WATER (50CL)	PER UNIT	3.00
NEWSPAPERS AND MISCELLANEOUS		COST + 15%
RESERVATIONS		
HOTEL	PER CASE	20.00
CAR RENTAL	PER CASE	20.00
LIMOUSINE/TAXI /HELICOPTER		15% admin fees
CLEANING		
CABIN CLEANING	PER OPERATION	106.00
½ DISH WASHING SERVICE (less than 10 pieces)	PER OPERATION	25.00
DISH WASHING SERVICE	PER BOX	52.00
DE-ICING		
DE/ANTI-ICING/ USE OF THE DE-ICER (≤10t)	PER OPERATION	712.00
DE/ANTI-ICING/ USE OF THE DE-ICER (>10t)	PER OPERATION	1424.00
DE/ANTI-ICING LIQUID	PER LITRE	4.00
EXCEPTIONAL OPENING		
EXTENDED OPENING HOURS OF BUSINESS TERMINAL	PER FLIGHT/HOUR	200.00